**HOTHERSALL PARISH COUNCIL**

**Minutes for Annual General Meeting held at**

**The Pavilion at Hothersall Lodge at 7.00 pm on Tues 7th May 2019**

Chairman Cllr Forrester took the meeting

 Councillors present: Gale

 Gee

 Parry

 Bateman

 Warren

 Thompson

1. Apologies were received from Ribble Valley Mayor Clr Stuart Carefoot, Mrs Mabel Armitage & a representative Hothersall Lodge

1. Declarations of Interest - none

1. Public Participation – none

1. Minutes of the AGM held 02/05/18 were confirmed & signed as a correct record

 Clerks report was given during business of Annual Assembly 2019 later in the evening

1. Finance:
	* Accounts stand at £1,504.59 on 31/03/19 year end.

(internally audited by Colin Sharples 01/05/19)

Current bank balance £2,504.59

(includes £1000 for 2019-2020 precept)

* + Overview 1/4/2018 to 31/03/2019 parish account – no queries from the meeting

* + Approval of The Annual Governance Statement

 The conditions of the annual Governance & Accountability Return were outlined to the meeting. Hothersall PC meet the criteria for completing Certificate of Exemption with an annual gross income / expenditure of less than £25,000 and other conditions.

(Certificate of Exemption, Section 1 and Section 2 of the Annual return were approved and signed as required by Chairman of the meeting & Clerk)

1. Result of uncontested election May 2019: Cllrs Forrester, Gale, Gee, Parry, Soper Thompson & Warren

1. Election of new chairman & vice-chairman:

Councillor Gale was proposed as chairman by Cllr Thompson and seconded by Cllr Warren

Councillor Gee was proposed as vice-chairman by Cllr Thompson and seconded by

Cllr Parry

1. Cllrs Parry, Gee & Gale agreed to attend Parish Council Liaison Committee Meetings

THIS CONCLUDED THE 2019 AGM BUSINESS at 7.25pm

**Confirmed as a true record: Chairman……………………………….. Date………..**

  **Clerk……………………………………..Date……….**

 Page 1 of 1